

**Skydive Chatteris Club Limited**  
**Club AGM -Minutes**

Minutes of AGM meeting held on  
Nov 28<sup>th</sup> 2021 at 14:30

**In attendance:**

Jon Payne – Vice Chair

Chris Beattie – Chairman

Dave Edmondson- Development

**1- Apologies of absence:**

Martin Crossley(Honorary member) could not attend the meeting but had sent the treasurer's report to the committee members prior to the meeting.

**2- Declaration of interest:**

The Chairman welcomed everyone to the meeting and asked that any declarations of interest be raised at the appropriate agenda item. There were none.

**3- Resignation and election of Directors:**

As per The Clubs Articles of Association the Chairman asked the current Directors to formally stand down to permit the election of Club Directors for 2022

There had been three nominations to the club committee therefore the following people are elected to the Club Committee as Directors  
Chris Beattie, Jon Payne, Dave Edmondson.

**Election of officers:**

The Chairman called for nominations to the following positions

**Chairman** - Chris Beattie

Proposed : Jon Payne

Seconded :Dave Edmondson

For/against : Elected unanimously

**Vice chair-** Jon Payne

Proposed : Chris Beattie

Seconded : Dave Edmondson

For/against : Elected unanimously

**Secretary-** Chris Beattie

Proposed : Dave Edmondson

Seconded : Jon Payne

For/against : Elected unanimously

**Development –** Dave Edmondson

Proposed : Chris Beattie

Seconded : Jon Payne

For/against : Elected unanimously

**Social –** Jon Payne

Proposed : Dave Edmondson

Seconded : Chris Beattie

For/against :Elected unanimously

**Treasurer –** Martin Crossley co-opted

(In a non voting role and accountable to the Club Committee)

Proposed: Chris Beattie

Seconded :Jon Payne

#### **4- Matters arising from previous meeting:**

The clubhouse has now been painted and thank you to all those involved who done a great job.

## **5- Club chairman report:**

Before I start I'd like to thank Gary for his all his hard work as chairman of the club.

We eventually opened on April 14<sup>th</sup> due to the lockdown and thankfully we remained open through out the year with no further lockdowns or local restrictions. .

This year we completed **8949** total descents , of which **4427** were tandem descents and **4431** experienced descents, there were **58** AFF descents and **33** console descents

It was quieter on the fun jumper side compared to 2019, the last full year of jumping which was probably due to being closed for most of last year. Hopefully next year will see things pick up.

It was decided to keep the Covid measures in place when we opened and a big thank you to all the staff who monitored and enforced those measures which allowed us to keep operating. Whether they'll be in place next year has yet to be decided.

Staffing has been an issue with a shortage of instructors, camera people, packers. A lot of work has gone into trying to remedy this by Gary and Kev and we now two new members in Leigh and Alessio who are our new packers and will hopefully be moving up through the ranks as time goes on.

So onto the awards for this year:

It was a very close call between the winner and runner up and after much discussion

Student of the year Thomas Dulinski - 3 jump tickets

Runner up Peter Gobey – 2 jump tickets

Skydiver of the year Rod Blair – who has worked hard and nearly completed his B license. 1 jump ticket

Marion/Oscar Lopez CT3 Also Marion will be attending his TBI next year. Wish him good luck with that.

Steve Bailey FS1, Alex Pejic FS1

Jon Payne got his FS Coach rating

Everyone stay safe and have a Merry Christmas, happy new year.

## **6- Treasurers report**

# **Skydive Chatteris Club Ltd** **Treasurers report of 28<sup>th</sup> November 2021**

### **Back ground**

SCCL Operate skydiving flights for SCCL members.

Everyone making jumps with SCCL must be club members – this includes tandem and AFF students as well as experienced skydivers.

Every member of the club has a say in how the club is operated through a voting system to appoint committee members. This is done annually at the AGM.

The committee members control how the club is operated on behalf of the members for the coming year.

Any member that has made 20 or more jumps with the club for two or more consecutive years at the date of the AGM at which they are elected can stand for office.

Each member has a liability of £1 – reference the Articles of Association which can be found on the club web site at [www.skydivechatteris.co.uk](http://www.skydivechatteris.co.uk)  
[All officers of the club are insured through a Directors Insurance Policy provided by Romero Insurance Brokers.](#)

### **Legal Requirements to Operate**

In order for flights to take place there must first be a Civil Aviation Authority (CAA) “Permission” in place. SCCL has this Permission which is effectively a licence to operate.

The CAA Permission requires all operations of the club to be conducted in accordance with CAP660

CAP660 requires all operations to be conducted in accordance with an approved Operations Manual.

The CAA recognise the British Skydiving Operations Manual (BS Operations Manual) as being the accepted standard.

The BS Operations Manual requires a suitably qualified Chief Instructor to be appointed and put in charge of the operation.

The SCCL committee appoint a Chief Instructor (in this case Gary Small) in this role.

The Chief Instructor does not have to be a member of the club committee, but it is recommended.

The Chief Instructor is responsible for ensuring the operation is conducted in accordance with the BS Operations for which he or she has total control over the aircraft manifest.

When deciding who gets on the aircraft the Chief Instructor follows the instructions given to them by the SCCL committee.

These instructions are based around the leasing agreement of the aircraft.

### **Aircraft lease**

The SCCL committee have entered into a legal agreement with Skydive Aviation Ltd (the “lessor”) to “dry lease” Twin Otter N808PC.

Dry lease means the lessor provides the aircraft, maintenance, insurance and fuel for the aircraft, but not the pilots.

The club committee have appointed Gerwyn Watkins as Chief Pilot and Simon Chipp as Pilot.

The club pays the pilots for their services through the fees it receives from new tandem student members provided by North London Skydiving Centre Ltd, for which 5000 per year are needed.

The terms of the aircraft lease require priority to be given on aircraft flights to the new student members provided by North London Skydiving Centre Ltd, their instructors, cameramen, and other associated staff members.

In return North London Skydiving Centre Ltd provide the funds needed to cover not only the aircraft lease and the pilot fees, but also all the other fees and wages associated with the instructors and personnel needed for SCCL to operate, including those of the Chief Instructor.

The fees received from the regular club members contribute nothing to these costs.

The flight fees currently charged by Skydive Aviation Ltd as part of the aircraft lease agreement for regular club members who are qualified experienced skydivers is subsidised only because of this arrangement with North London Skydiving Centre Ltd.

The subsidised rate (not the rate the regular club member pays – see below) is currently £15.00 (£12.50 + VAT)). This is how the club generates its main income.

This arrangement allows an average of 5 spaces per flight to be allocated to regular Club members that are qualified experienced skydivers.

Records show that historically approximately 1000 flights are made each year with a comfortable maximum of 17 flights per day, weather permitting.

This means that on perfect weather days a maximum of 85 flight spaces are available for regular members, which regular members should be wary of when choosing to attend.

Weekends and Wednesdays are the busiest times.

With 5000 new Tandem students' members needed each year to make the operation viable, and 1000 flights available, an average of 5 tandems per flight is necessary.

There are often however another 144 spaces per day (8 lifts x 18 people) available for regular members on Thursdays and Fridays, weather permitting, which to date have not been utilised.

To utilise these spaces, regular club members should organise themselves to be attend in groups of at least 36 (so that a two-lift flight cycle can be operated) and be prepared to arrive early and stay all day.

This is an area the club committee might wish to explore.

### **Flight fees and drop heights for regular club members who are qualified experienced skydivers**

The flight fees charged by the lessor for regular club members who are qualified experienced skydivers (see above) is only offered because of the arrangement the club has with North London Skydiving Centre Ltd.

Based on 1000 flights per year, and an average 2 lift cycle, it is estimated that under normal operating conditions, a flight in N808PC to 10,000 ft (excluding pilot fees) costs around £240 and a flight to 15,000 ft (excluding pilot fees) around £360.

An extra £150 is added to the cost of flight for a one lift cycle.

This means that on a normal flight carrying 5 tandems and 5 regular club members the aircraft should not go above 10,000 ft unless there is a tandem or AFF student on board who has paid to go to 15,000ft.

As a gesture of goodwill however, and as a general rule of thumb, the lessor is willing to apply a figure of **£20** to each “**paying**” place on the aircraft when working out the viability of allowing regular members on board a flight to go to 15,000ft.

Examples of this are as follows.

#### **Example 1**

On board the aircraft are 5 x 10,000ft tandems, 3 cameramen, and 5 regular members. The aircraft is on the 1<sup>st</sup> lift of a 2-lift cycle. Total spaces 18.  $18 \times £20 = £360$ . Cost of 15,000 ft flight = £360. The 5 regular members CAN go to 15,000 ft.

#### Example 2

On board the aircraft are 5 x 10,000ft tandems, and 8 regular members. The aircraft is on the 1<sup>st</sup> lift of a 2-lift cycle. Total spaces 18.  $18 \times £20 = £360$ . Cost of 15,000 ft flight = £360. The 8 regular members CAN go to 15,000 ft.

#### Example 3

On board the aircraft are 5 x 10,000 ft tandems, 3 cameramen, and 4 regular members. The aircraft is on the 2<sup>nd</sup> lift of a 2-lift cycle. Total spaces 17.  $17 \times £20 = £340$ . Cost of 15,000ft flight = £360. The 4 regular members CAN go to 10,000 ft or pay an extra £5 each to go to 15,000ft.

#### Example 4

On board the aircraft are 4 x 10,000 ft tandems, 1 x 15,000 ft AFF level 1, 3 cameramen, and 2 regular members. The aircraft is on the 2<sup>nd</sup> lift of a 2-lift cycle. Total spaces 16.  $16 \times £20 = £320$ . Cost of 15,000ft flight = £360. The 2 regular members CAN go to 15,000 ft without having to pay any extra as the aircraft is going to 15,000ft anyway with the AFF level 1. The same applies where there is a tandem onboard paying to go to 15,000ft.

#### Example 5

On board the aircraft are 18 regular members. The aircraft is on the 2<sup>nd</sup> lift of a 2-lift cycle. Total spaces 18.  $18 \times £20 = £360$ . Cost of 15,000ft flight = £360. The 18 regular members CAN go to 15,000 ft.

#### Example 6

On board the aircraft are 12 regular members. The aircraft is on a one lift cycle. Total spaces 12.  $12 \times £20 = £240$ . Cost of 15,000ft flight = £360 + £150 engine start = £510. The 12 regular members CAN go to 15,000 ft by paying an extra £22.50 each, or 10,000ft by paying an extra £12.50 each.

#### Example 7

On board the aircraft are 12 regular members. The aircraft is on the 2<sup>nd</sup> lift of a 2-lift cycle. Total spaces 12.  $12 \times £20 = £240$ . Cost of 15,000ft flight = £360. The 12 regular members CAN go to 15,000 ft by paying an extra £10.00 each, or 10,000ft at no extra charge.

And so on...

The chief instructor, (who has full control of the aircraft manifest on behalf of the club committee), is responsible for ensuring the above conditions are met and that any extra fees are paid - which can be delegated to the manifestor and overseen by the Chief Instructor if necessary,

If at any time, there are any questions about these charges the lessor should be consulted.

### **Treasurers recommendations for the coming year**

Whilst it is up to the club committee to set the regular member flight fees for the coming year (based on the lease requirements of the aircraft and recommendations from the Club Treasurer) these fees also need to provide a surplus to cover other bills such as the club house lease.

As the number of jumps made by qualified skydivers this year has significantly declined (not just with SCCL it seems but across the whole of the UK following Covid - as should be confirmed by British Skydiving at their AGM in January) and operating costs are on the rise, the treasurer currently recommends (assuming normal operating conditions and no forthcoming surprises in the predicted future operating costs not yet known about) that the fees for the coming year are raised to £27 per flight for any qualified skydiver completing 1 to 60 jumps between February and December of each year, reducing to the minimum £17 thereafter for 61+ flights over the same period.

As a comparison the fees generated by qualified skydivers in 2021 totalled £17837 compared to £60899 in 2019 (the last full operating year).

The treasurer also strongly recommends that the committee look at ideas and ways to improve this situation.

### **Club House**

The Club has an on-going a legal lease agreement with Chatteris Leisure Ltd for exclusive use of the Club House and other shared parts of the airfield it uses for its operation, which can be terminated by either party at any time.

The rent is £5000 per month (£60,000 per annum) excluding utility charges and building upkeep (meaning the Club members are responsible for keeping the building in good order and clearing up after themselves).



To date Chatteris Leisure Ltd has not enforced this agreement but has instead allowed the Club to accrue a debt which is to be paid back on demand.

As of 28<sup>th</sup> November 2021 the debt stands at £334,000.00

Chatteris Leisure Ltd is happy to continue with this approach at present as long as its representative (Martin Crossley) remains in the position of Club Treasurer with any surplus funds available at the end of each financial year being used to reduce this debt.

### **Shortl Term Loans**

From time to time Chatteris Leisure Ltd also provides short term loans to the Club in order to maintain cash flow.

As of 28<sup>th</sup> November 2021, the amount of short term loans still outstanding with Chatteris Leisure Ltd is £0.00.

### **7- Flight Ticket Prices**

Much discussion took place regarding the treasurers proposal to raise the prices of the flight tickets. It was decided by the committee to keep the prices as they are and when more information becomes available regarding the potential increase in future operating costs then the topic would be revisited.

Proposed : Chris Beattie

Seconded:Jon Payne

Carried unanimously

### **8- Report from development committee**

Chris Shaw came over for two weekends during the year for his big way camps. The weather was reasonably kind for both visits. Hopefully he'll be back to do more.

### **9- Report from social committee**

Quiet year due to the pandemic. Hopefully next year things will improve.

### **10- Any other business**

There was no other business.

**11- Date of next meeting**

The chairman announced that the date for next meeting would be November 27<sup>th</sup> 2022 at 1200.